



## SUPPLIER MANUAL

APPROVAL DATE:	22/10/09	REPLACES APPROVAL DATE:	26/11/07	PROCEDURE NUMBER:	VM-1000
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### TANKER CLEARANCE CERTIFICATE

#### SECTION I : DELIVERY TANKER CLEARANCE CERTIFICATE

VENDOR:	TRANSPORT :	MATERIAL:
DATE :		
TANKER FLEET No :		
PREVIOUS LOAD :		
WASHING / CLEANING PROCEDURE COMPLETED : YES / NO		
TANKER Ph LEVEL :		
CERTIFIED SAFE TO CARRY? : YES / NO		

**SIGNED:**

**TRANSPORT COMPANY OPERATIONS MANAGER**

#### SECTION II : TANKER RECEIVING CERTIFICATE

DATE :		
REPORTED TO SITE OPERATOR PRIOR TO LOADING PRODUCT (FOR SPECIFIC INSTRUCTIONS)	YES	NO
DRIVER HAS AUTHORITY TO RECEIVE PRODUCT	YES	NO
DRIVER ACKNOWLEDGES TANKER HAS EMPTY CAPACITY TO ACCEPT LOAD	YES	NO
CORRECT SAFETY EQUIPMENT ON BOARD	YES	NO
ROUTE TO BSTG IS KNOWN AND AUTHORISED BY TRANSPORT COMPANY AND BSTG	YES	NO

**SIGNED:**

**TRANSPORT COMPANY DRIVER**

#### SECTION III : CUSTOMER ACCEPTING LOAD CERTIFICATE

DATE :		
DRIVER REPORTED TO SITE OPERATOR PRIOR TO DISCHARGING LOAD (FOR SPECIFIC INSTRUCTIONS)	YES	NO
PRODUCT CORRECTLY IDENTIFIED AS ORDERED	YES	NO
AUTHORITY GIVEN TO DISCHARGE PRODUCT	YES	NO
RECEIVING VESSEL HAS EMPTY CAPACITY TO RECEIVE QTY IN TANKER	YES	NO
TANKER WAS COUPLED TO CORRECT INTAKE HOSES OF RECEIVING VESSEL	YES	NO
CORRECT QUANTITY RECEIVED	YES	NO
INTAKE HOSES AND / OR COUPLINGS LOCKED AFTER RECEIPT	YES	NO
DELIVERY DOCKET ACCEPTED AS BEING CORRECT	YES	NO
DEFICIENCIES / DISCREPANCIES	YES	NO

**SIGNED :**

**BSTG AUTHORISED SIGNATORY**